



Request under Freedom of Information Act 2000

Request Ref: NGFOI 18/19: 394

Thank you for your request for information received at Northampton General Hospital NHS Trust (NGH) on 19/10/2018.

I am pleased to be able to provide you with the following information:

This request concerns records management expenditure at your healthcare authority:

1. *Please state the:*

a. *Number of fax machines purchased*

The Trust has not purchased any fax machines or desktop printers since 2012/13.

b. *Total spend on fax machines by your authority in each of the following financial years*

i)	2013/14	£0
ii)	2014/15	£0
iii)	2015/16	£0
iv)	2016/17	£0
v)	2017/18	£0
vi)	2018/19 to 19.09.18	£0

2. *Please state the amount spent by your records department on transferring paper records in each of the following financial years*

i) 2013/14

Cost of 4 WTE Band 2 staff (exact cost not held due to differing pay increment points)

ii) 2014/15

Cost of 4 WTE Band 2 staff (exact cost not held due to differing pay increment points)

iii) 2015/16

Cost of 4 WTE Band 2 staff (exact cost not held due to differing pay increment points)

iv) 2016/17

Cost of 4 WTE Band 2 staff (exact cost not held due to differing pay increment points)

v) 2017/18

Cost of 4.8 WTE Band 2 staff (exact cost not held due to differing pay increment points)

vi) 2018/19 to 19.09.18

Cost of 4.8 WTE Band 2 staff (exact cost not held due to differing pay increment points)

3) *Please state the amount spent by your records department on couriers to transfer physical records in each of the following financial years.*

i)	2013/14	The Trust does not hold this information
ii)	2014/15	The Trust does not hold this information
iii)	2015/16	£66,384
iv)	2016/17	£66,131
v)	2017/18	£66,793
vi)	2018/19 to 19.09.18	£33,396

4) *Please state the amount spent by your records department on taxis or private hire vehicles to transfer physical records in each of the following financial years. –*

i)	2013/14	£2,594
ii)	2014/15	£1,891
iii)	2015/16	£1,479
iv)	2016/17	£3,222
v)	2017/18	£2,407
vi)	2018/19 to 19.09.18	£107