

Request under Freedom of Information Act 2000

**Request Ref: NGFOI 18/19: 539**

Thank you for your request for information received at Northampton General Hospital NHS Trust (NGH) on 11/01/19.

I am pleased to be able to provide you with the following information:

<p><i>Does your trust have a centralised temporary staff booking team? Yes or No?</i></p>	<p><b>Yes</b></p>
<p><i>Does your trust have a centralised temporary staff booking team specifically for Non-Medical Non-Clinical Staffing? Yes or No?</i></p>	<p><b>Yes</b></p>
<p><i>If Yes, which categories does it book for?</i></p> <ul style="list-style-type: none"> <li>• <i>Admin &amp; Clerical</i> <ul style="list-style-type: none"> <li>- <i>Staff Lead Name &amp; Position</i></li> <li>- <i>Contact telephone DD</i></li> <li>- <i>Contact email</i></li> </ul> </li> <li>• <i>Corporate Functions</i> <ul style="list-style-type: none"> <li>- <i>Staff Lead Name &amp; Position</i></li> <li>- <i>Contact telephone DD</i></li> <li>- <i>Contact email</i></li> </ul> </li> <li>• <i>Ancillary Functions</i> <ul style="list-style-type: none"> <li>- <i>Staff Lead Name &amp; Position</i></li> <li>- <i>Contact telephone DD</i></li> <li>- <i>Contact email</i></li> </ul> </li> <li>• <i>IT Professionals</i> <ul style="list-style-type: none"> <li>- <i>Staff Lead Name &amp; Position</i></li> <li>- <i>Contact telephone DD</i></li> <li>- <i>Contact email</i></li> </ul> </li> <li>• <i>Legal Supply</i> <ul style="list-style-type: none"> <li>- <i>Staff Lead Name &amp; Position</i></li> <li>- <i>Contact telephone DD</i></li> <li>- <i>Contact email</i></li> </ul> </li> </ul> <p><i>Some (Please specify which)</i></p> <p><i>If No, please provide a list of all</i></p>	<p><b>All</b></p> <p><b><i>Please note that it is not Trust practice to divulge the details for staff members below board level, however, we would be happy to forward on correspondence on your behalf.</i></b></p>

<p><i>departmental heads responsible for booking temporary staff.</i></p>	
<p><i>Who is your Head of Procurement and who is your Senior Buyer/Category Manager responsible for overseeing HR/Agency procurement in your trust?</i></p>	<p><b>Please note that it is not Trust practice to divulge the details for staff members below board level, however, we would be happy to forward on correspondence on your behalf.</b></p>

<p><i>Please can you provide your annual agency spend for 2017/18 for Non-Medical Non-Clinical Staffing?:</i></p> <p><i>Please can you provide your annual agency spend for 2017/18 for each of the Non-Medical Non-Clinical staffing</i></p>	<p><b>2017/18 £1,922,279</b></p>
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<p>categories?:</p> <ul style="list-style-type: none"> <li>• <i>Admin &amp; Clerical</i></li> <li>• <i>Corporate Functions</i></li> <li>• <i>Ancillary Functions</i></li> <li>• <i>IT Professionals</i></li> <li>• <i>Legal Supply</i></li> </ul>	<p><b>£219,741</b></p> <p><b>£363,590</b></p> <p><b>£1,338,947</b></p> <p><b>£0</b></p> <p><b>£0</b></p>
<p><i>Which procurement frameworks does the trust currently use for Non-Medical Non-Clinical Staffing?</i></p>	<p><b>Crown Commercial Services</b></p> <p><b>Health Trust Europe</b></p>
<p><i>Do you use a Master Vendor model for your agency Non-Medical Non-Clinical staffing requirements?</i></p> <p><i>If Yes, can you confirm the following details:</i></p> <ul style="list-style-type: none"> <li>• <i>Name of Master Vendor</i></li> <li>• <i>Agency Contact Name</i></li> <li>• <i>Agency Contact Email</i></li> <li>• <i>Agency Contact Number</i></li> </ul>	<p><b>No</b></p>