



Request under Freedom of Information Act 2000

**Request Ref: NGFOI 16/17: 286**

Thank you for your request for information received at Northampton General Hospital NHS Trust (NGH) on 31/08/16.

I am pleased that we are now able to provide you with a response to your request as shown below.

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You requested:

*After Staff has raised their concerns at the costs of parking charges for staff at RWT, David Lawton our Chief Executive has agreed to look at the staff charging tariffs for neighbouring trusts.*

*Can I trouble you or a member of your staff to send me the staff charging tariffs for your trust and answer a few other questions I have added below, please.*

*How is a part time employee defined is it working 23 hours per week or less?*

*Is there anything in the pipeline for the increase or decrease of charges?*

*Is the holding of a permit a guarantee of a space or not?*

*Do you have a limit on the number of permits issued and in use?*

*Is a waiting list held for permits applied for?*

*Is there any criteria which would instigate an immediate permit being issued regardless of any waiting list eg: Staff member holding a Blue Badge?*

**Response from Northampton General Hospital NHS Trust (NGH):**

1. How is a part time employee defined is it working 23 hours per week or less?  
18.75hrs for staff car parking tariff/charges
2. Is there anything in the pipeline for the increase or decrease of charges?  
This is being reviewed by the Trust board
3. Is the holding of a permit a guarantee of a space or not?  
Staff permit holders have no guarantee of a parking space
4. Do you have a limit on the number of permits issued and in use?  
Yes, Trust staff parking criteria is applied for all applications. New starters and leavers list (monthly) is checked for variances. There is no set limit of permits issued to spaces.
5. Is a waiting list held for permits applied for?

Yes, for staff barrier parking, onsite parking for staff and allocated off-site parking only. (The Trust leases parking spaces from the Borough Council for staff parking only).

6. Is there any criteria which would instigate an immediate permit being issued regardless of any waiting list eg: Staff member holding a Blue Badge?  
Yes, Blue badge and needs of the service.