

# Foundation Job Description

Foundation School					
LNR					
Grade (F1 or F2)	Specialty <i>If General (Internal) Medicine OR General Surgery, please provide a sub-specialty</i>			Sub-specialty (if appropriate) <i>If General (Internal) Medicine OR General Surgery, please provide a sub-specialty</i>	
F2	ENT				
Trust			Site		
Northampton General Hospital NGH Trust			Head & Neck department		
Main Duties					
<p>As part of the junior team in ENT your duties include -</p> <ul style="list-style-type: none"> <li>• Preparation for the ward round and joining the on call team during the ward round to take notes and action on the management plan at NGH</li> <li>• Running daily Emergency ENT clinic under the on call registrar's supervision at NGH or KGH</li> <li>• Reviewing patients referred by ED or other specialties and discussing appropriate management with on call team at NGH or KGH</li> <li>• Participation in the regional on call roster, out of hours and normal hours as per rota</li> <li>• Attending clinic and theatre as per rota allocation at NGH or KGH</li> <li>• Collecting data for departmental morbidity and mortality</li> <li>• Attending Friday afternoon departmental teaching</li> <li>• Participating in audit and research</li> </ul>					
Example Timetable					
For example: W/R (Outpatients), MDT, Meetings, X-Ray Conference etc.					
	Mon	Tues	Weds	Thurs	Fri
AM	Ward work	FY2 Teaching	Head & Neck w/r, CWR, ward work	Post on-call off day	Ward work
Lunchtime					
PM	Ward work	Emergency clinic	Ward work, self development time (flexible)	Post on-call off day	Teaching & training
Educational Activities:					
<p>All FY2 will have a trained and experienced Educational Supervisor that stays with them for the whole of their FY2 year and a Clinical Supervisor for each of their 4/12 attachments.</p> <p>All junior doctors will have the opportunity to complete supervised Quality Improvement projects of their own choosing. They will be supported in this by their Educational and Clinical Supervisors and the well equipped QiP department.</p> <p>The medical education department comprises of medical education, simulation resuscitation and quality improvement academia. All junior doctors with a passion for education and/or quality improvement can work with the medical education team as faculty and support the delivery of</p>					

education programmes for medical students and quality and safety programmes. All our faculty can attend an in house Train the Trainer course free of charge and are also offered a peer to peer review on their teaching sessions from one of the expert medical education senior management team.

Our STEP - Student Tutoring & Education Programme – is available for all medical students on placement at NGH. STEP is a programme aimed at providing additional formalised learning opportunities for medical students in order to enhance the educational experience already gained during their placements.

As part of STEP, teaching sessions are held once weekly in small groups (2-3 students). We encourage all FY doctors to become tutors on STEP and lead sessions.

#### **Other Comments (if appropriate):**

Our group is made up of Northampton General Hospital (NGH) NHS Trust and Kettering General Hospital (KGH) NHS Foundation Trust and was formed in 2020.

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The Head and Neck ENT service operates a centralized inpatient emergency service for the county at NGH 24/7. A week on call team consisting of a consultant and registrar does daily ward round at NGH and provides emergency theatre service as required. The ward rounds are usually followed by informal teaching and training sessions. The SHOs cover both NGH and KGH as per rota. There is an on call team at KGH between 8 AM and 5PM Monday to Friday that reviews ENT emergency referred by ED or other hospital specialties at KGH. In addition, an emergency E clinic runs every day, at both NGH and KGH. The on-call registrar provides daily teaching and training to the junior doctors at NGH by supervising the emergency clinic. More complex cases are discussed and managed in consultation with the on call consultant for the week.

There is dedicated teaching and training every Friday afternoon where various ENT sub-specialty related academic topics are presented. Every 4 weeks, a joint departmental morbidity and mortality meeting is held to review adverse patient outcome. Ongoing audits and research are presented and discussed during the meeting.

Head and Neck cancer service is centralized to NGH for the county and the juniors are given the opportunity to attend cancer operating list and manage these patients. They are also encouraged to join the regional head and neck cancer MDT that is held every Friday between 1400 – 15.30. An additional endocrine MDT is held every alternate Friday from 15.30 – 16.30 to discuss Thyroid and Parathyroid cancer.

**Disclaimer:** Please note that the placement information provided is subject to change.